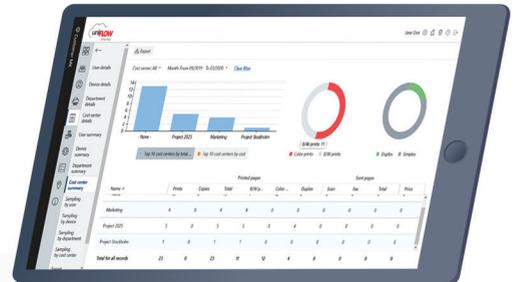# Future ready.
Cloud powered.

CENTRALISED
COST MANAGEMENT

Budget can be allocated for individuals,
where users can top up according to their usage.

Together with the insights extracted from the
centralised reports, business decision makers
can continually optimise cost efficiency.

CENTRALISED REPORTING

Every activity can be tracked centrally. Graphical and
intuitive dashboard provides administrator with an
overview on key trends and device status. Various reports,
such as detailed information on user, device, cost center,
and location can be generated.

Usage Tracking

Fleet Management

uniFLOW online

uniFLOW Online goes beyond print and scan management to offer greater value through increased productivity, security, and flexibility.

As hybrid work becomes commonplace, security is more critical than ever. uniFLOW Online offers multiple modes of document and device security, while allowing administrators to manage fleet, usage, and track costs in a centralised platform.

Continued development has made uniFLOW Online a preferred choice. uniFLOW Online enables automated filing processes, reducing manual workflow and minimising errors, bringing value and efficiency to everyday tasks. Touchless operations are now supported to minimise contact on common areas.

uniFLOW Online's versatile architecture design supports customer's network environment and provides a future-proof platform to integrate with company's plans and roadmaps. Its cloud-based, mobile-ready feature enables collaboration anywhere, whether in the office, home, or on the go.

Working seamlessly with major cloud platforms, such as Google Drive and OneDrive, it ensures easy integration with your digital workflows.

uniFLOW Online. Streamlined for the new era of work.

CLOUD CONNECTIVITY

Cloud-based infrastructure allows users to print and scan from anywhere.

uniFLOW Online connects to major cloud platforms, including Dropbox, Google Drive™, Evernote®, SharePoint® Online, Therefore Online, OneDrive®/ OneDrive® for Business, Box, and Concur®. Print job can be flexibly submitted via Microsoft Universal Print, Chrome Extension, drag-and-drop printing to uniFLOW portal and direct printing from cloud storages.

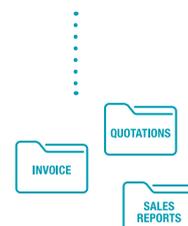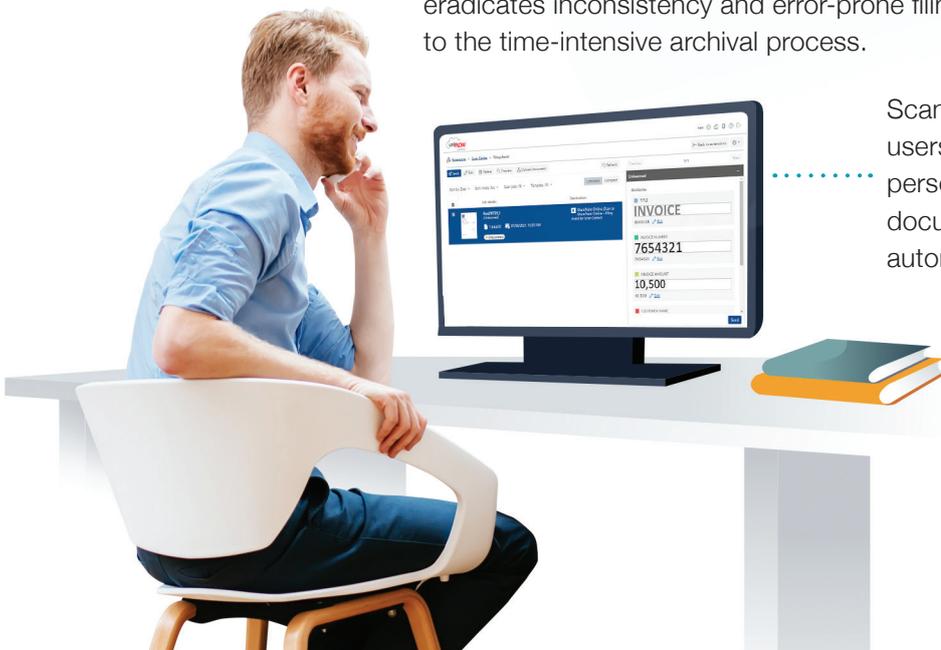These wide range of cloud connectivity and print versatility caters to the needs of any dynamic workplace.

uniFLOW ONLINE
REDEFINING THE FUTURE

FILING ASSIST

Filing Assist automates mundane filing processes by recognising document type and naming the files according to preconfigured rules set by the administrator. Leveraging on the Canon imageRUNNER ADVANCE DX Series, it speeds up batch scanning, standardises file naming and destination, eradicates inconsistency and error-prone filing tasks, bringing efficiency to the time-intensive archival process.

Scan Delegation for Filing Assist enables users to delegate scan jobs to the right person for processing. For time-sensitive documents, files can also be handed over automatically after a specified period.

QUOTATIONS

INVOICE

SALES REPORTS

MOBILITY

Send and release a print job on the move from the convenience of any mobile device.

Print job delegation facilitates remote working, ensuring essential print jobs are release securely by authorised co-workers.

Touchless printing reduces contact points without compromising on security.

PRINT QUEUE	STATUS
★ ★ ★ ★ ★	
John Doe	Released
★ ★ ★ ★ ★	
★ ★ ★ ★ ★	
★ ★ ★ ★ ★	

Auto Job Release allows user to collect all jobs in their print queue upon authentication.

SECURITY

Secure Printing ensures only authorised users have access to your crucial business data. Documents are only released to users when they authenticate with a company-issued proximity card, PIN code, mobile device, or a combination of the above.

uniFLOW Online is awarded "Outstanding Cloud Output Management Solution" by Buyers Laboratory Inc., the leading evaluator of document imaging software and hardware. In tandem with the imageRUNNER ADVANCE DX Series, uniFLOW Online has also received the Silver 'ASTORS' Award for Best Access Control & Authentication System at the ASTORS Homeland Security Award.

To harness the power of uniFLOW Online for your digital workforce, contact your Canon representative today.

Canon

Delighting You Always

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